

Microsoft® Office 2000 Professional

Introducing Microsoft® Office 2000 Professional—another sure hit from Microsoft.

Primary headline

Powerful tools for managing your business.

Secondary headline

Microsoft® Office 2000 Professional gives you powerful tools for managing your business.

Tag line/descriptor

What Productivity Means Today

25-word description

Microsoft® Office 2000 Professional is rich in capabilities and easy to use, providing six integrated productivity applications you need to make smarter business decisions.

Features/benefit



- Communicate with customers more effectively. Use Microsoft® Outlook® to send and receive e-mail, and manage all your tasks, appointments, and contacts.
- Create powerful presentations quickly. The new Tri-Pane View in Microsoft® PowerPoint® makes it easy to add new slides, edit text, and enter notes—all from one window.
- Create, manage, and share a database. Microsoft® Access makes it easy to organize your data and share it online for better business decisions.
- Turn your numbers into answers. Apply easy-to-use drag-and-drop tools to conduct rich interactive analyses using PivotChart™ dynamic views in Microsoft® Excel.
- Share your work online. Create a document in Microsoft® Word or any other Office application and publish to your Web server.
- Improve your effectiveness with the specialized Microsoft® Small Business Tools. Communicate better with customers, access key industry resources, and generate direct mail campaigns.
- Build a presence on the Web. Wizards in Microsoft® Publisher walk you through the steps to create a professional-looking Web page.

Art elements



Product name	Platform and media	SKU number
Microsoft® Office 2000 Professional	For Windows® 95 or later, or Windows NT® Workstation 4.0 or later on CD-ROM	269-02188
Microsoft® Office 2000 Professional Upgrade	For Windows® 95 or later, or Windows NT® Workstation 4.0 or later on CD-ROM	269-02185

Visit the Microsoft® Office World Wide Web site at <http://www.microsoft.com/office/>

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